

Our conference is this Saturday, October 27th from 9am-3pm. All board members are expected to be there unless they have stated otherwise. At the board meeting it was agreed upon by all in attendance that we will meet Friday, October 26th from 4:30pm-6pm in PAC Lounge and set up for the conference. We also will arrive on the 27th at 7:30am or 8am pending how much needs to be done after set up on Friday. An e-mail will go out Friday to determine this.

Conference jobs are delegated as shown below:

Certificates- Jenny

Itinerary- Dana

Conference Evaluation- Dana

Silent Auction- Jenny

Food- Set-up and “manning” the table (does not have to order, etc.)- (No one has volunteered)

Giftcards/Thank you notes for speakers- Cassie

Check-In- Emmy

Scholastic Book Fair- Jenny

Thank you all for your hard work and dedication to SIEA. I am so excited for this awesome event that we have been planning!